

Skills Marketplace Meeting

10/24/13

- Extend evaluation period through the end of the year.
 - Assessment in January
- Reminder to managers.
 - SMP projects can continue past the end of the pilot. They will need to provide feedback for the time of the evaluation (pilot) period.
- Send information requested:
 - **Project and Participants List for Each Office:**
 - the projects that were posted
 - the projects that received applications (and number of applications)
 - the projects that selected an applicant and the names of the project managers, staff member selected and their home office supervisor
 - the projects that were cancelled
 - Note: please make sure that all participants have filled out a participation agreement.
 - **Skills Marketplace Stories**
 - The stories should highlight:
 - About the work being accomplished through the Skills Marketplace project
 - Information from the staff who joined the project: Most valuable part of the opportunity and experience gained
 - Information from the Manager who posted the project: How the SMP provided value
 - (If possible) Home Office Supervisor: Why did you decide to let staff member join project and how has that benefitted the employee and work in your office
 - (If possible) All: Would you recommend SMP to a friend
 - Send information requested by 11/5/13 COB or 11/6/13 in the morning.

Champions Meeting

- Gather input on the issue of giving offices the flexibility of implementing program on their own.
- Ideas for a successful program:
 - 'Mini' Champions in each program office.
 - Increase in project submission may require additional assistance in posting, etc.
 - Think about creating the infrastructure to make this program successful.
 - What would this look like?
 - Single point of contact working with several ambassadors?
 - Think about the 'roles' that would make up the SMP infrastructure.
 - Similar to the 'Leaders and Learners Mentoring Program –
 - SMP could potentially be part of a process similar to this.
 - Vendors take care of all infrastructure and regions promote the program.